



Service ID # \_\_\_\_\_

**KACHINA VILLAGE IMPROVEMENT DISTRICT**

**3150 Jadito Trail, Flagstaff AZ 86005**

**(928)525-1775**

This form permits KVID to auto deduct your water/sewer bill directly from your checking account. Just fill out this form and return it via email, fax, or regular mail with a copy of one of your checks. As long as the application is returned by the 15<sup>th</sup> of the month, the auto deduction will start on that month. You will still get the regular bill in the mail or email, there will just be a note in red stating “Statement Only – Auto deduct scheduled between the 15-22 of the current month”.

**ACH Bank Draft Payment Sign-Up Form**

**CUSTOMER INFORMATION**

**Name on Account:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

**FINANCIAL INSTITUTION INFORMATION**

**Bank Name:** \_\_\_\_\_

**Bank Routing/Transit No:** \_\_\_\_\_

**Name as it Appears on Bank Account:** \_\_\_\_\_

**Bank Account Type (circle one):**                      Checking      /                      Savings

**Bank Account No:** \_\_\_\_\_

**DEDUCTION AMOUNT – auto default max is \$250**

**Current Amount ( yes / no ) with a max \$ \_\_\_\_\_ “OR” Fixed Amount \$ \_\_\_\_\_**

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for ACH transaction, and that I am authorized to provide this information.



Service ID # \_\_\_\_\_

I authorize Kachina Village Improvement District to deduct my utility payment from this bank account via Electronic Fund Transfer. I understand Kachina Village Improvement District requires a 30 written notice in order to revoke this authorization.

Kachina Village Improvement District reserves the right to cancel Electronic Fund Transfers due to insufficient funds without notice.

\_\_\_\_\_  
Print Authorized Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**ATTACH VOIDED  
CHECK HERE**