

# Kachina Village Improvement District



928-525-1775

3150 Jadito Trail Flagstaff AZ 86005

www.kachinawater.com

## Application for Annexation

Multi-Family Residential, Commercial, or Multiple Connections

### Applicant Information

Name	
Phone	
Email	
Mailing Address	

### Property Information

Owner	
Phone	
Email	
Project Address	
Parcel Number	

### Connection Request

What type of service are you requesting?	Multi-Family	Commercial	Multiple Single Family
How many connections are you requesting (or units being served for Multi-Family requests)?			
Is this request for connections related to a lot split/rezoning request?	Yes	No	I don't know
Has the lot split/rezoning been approved by Coconino County?	Yes	No	I don't know
Is the property within the District's boundaries	Yes	No	I don't know
Does the property currently have connections associated with it?	Yes	No	I don't know

If you have a site plan please include a copy with this application

**Project Description** (please provide a brief overview of your project or include as a separate document):

### Application Fees

Application Type	Fee
One Commercial Connection	
Multi-Family Residential Connection (up to 12 units)	\$250
Single Family Residential Subdivision (up to 9 units)	
Multiple Commercial Connections	
Multi-Family Residential Connection (13 or more units)	\$500
Single Family Residential Subdivision (10 or more units)	

### For KVID Use Only

Date and Time Received	
Original Plat Address	
Service ID	
Part of the original plat?	Yes No
Previous lot split/combine?	Yes No
App Fees	
Paid	
Notified	
Picked Up By	



## Kachina Village Improvement District Application for Annexation Information

What to expect next...

KVID staff will review your Application for Annexation and notify you of the next steps. We find that many requests for service have their own set of circumstances, costs, and challenges, so it is important that KVID staff have time to research your request to provide you with the best information and a path to move forward with your project. Below are common practices and fees to give you an idea of our process.

- Some lots currently do not have rights to connect to the water and sewer system. These lots will require approval from KVID's Board of Directors. Such approvals may take as long as 90 days to complete and will not be scheduled until the necessary fees are paid to KVID.
  - If you do not have connection rights for your property, you will be required to pay a \$7,508 Infrastructure Impact Fee for each requested Single Family Residential Connection. Multi-Family Residential and Commercial connection fees are based on the size of the meter requested. This is in addition to any costs associated with installing your new connection(s).
  - Installation and activation of new connection(s) can vary based on the infrastructure needed to provide the connection. Typically, this can be done within 6 weeks after Board approval, but times may vary based on the scope of work, availability of contractors, weather, KVID commitments, or other factors. KVID staff will estimate the timeline for installation and activation of new connections once we are scheduled to move forward with your Board approvals.
  - Costs for installation of infrastructure for lots that do not have existing service connections is passed through to the owner. If KVID already has the needed infrastructure in the street, a Single Family Residential connection can often be installed for approximately \$6,000. Note that this can vary from project to project and the actual cost of installation will be borne by the owner. Multi-Family and Commercial connections will be addressed on a case-by-case basis
- Lots that have connection rights and already have service connections installed, will need to pay a connection fee of \$2424 for installation of the water meter and access to the sewer lateral. Typically only lots that were part of KVID's original plat fall into this category.
- All lot splits and/or rezoning approvals are handled by Coconino County. Applications for Annexation that involve lot splits or rezoning requests will not move forward unless the customer provides proof of the lot split or rezoning approval from Coconino County.
- If your project requires design review, engineering consultation, ADEQ approval, permitting, legal services, inspection, construction oversight, or other needed services, KVID will pass these costs on to the owner. For large projects, KVID will require upfront payment to accommodate pre-project expenses.
- All accounts are required to pay a minimum of \$180 in deposits and fees to KVID before service is activated at the property. This requires that the property owner sign up for service and assume responsibility for the utility bill.