

**MINUTES OF PUBLIC MEETING OF THE
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT
MARCH 28, 2024**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Ron Bauman, Glen Hoge, Peter Smith, and Alan Dulaney were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.

2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.

3. **Manager's Report.** Sam Mossman described ongoing projects and utility operations.

4. **Consent Agenda Items.**

A. Approval of the minutes from the February 15, 2024 Board of Directors meeting.

B. Approval of a summary of payments made by the utility in January and February of 2024.

Bauman moved to approve the consent agenda, Burton seconded, the motion carried unanimously.

5. **Executive Session Items.** None

6. **Regular Agenda Items.**

A. **Discussion and possible action regarding the Fiscal Year 23 audit.**

Staff and the Board discussed the FY23 audit and potential changes based on its recommendations. No action was needed from the Board.

B. **Discussion and possible action regarding auditor services for Fiscal Year 24.**

Staff and the Board discussed HintonBurdick continuing to provide audit services to KVID for the FY24 audit. Hoge moved that HintonBurdick be retained to perform the audit of FY24, Burton seconded, the motion carried unanimously.

C. **Discussion and possible action regarding legal services for Fiscal Year 25.**

Staff and the Board discussed Steve Wene continuing to provide legal services to KVID for FY25. Burton moved that Steve Wene be retained as legal counsel for KVID in FY25, Dulaney seconded, the motion carried unanimously.

D. **Discussion and possible action regarding KVID staff retention and wages.**

The Board and Staff discussed staff wages and retention challenges in our area and the planned wage increase for staff in FY25. The Board discussed compensation for the Utility Director. Hoge moved to increase the Utility Director's compensation by 5% in FY25, Burton seconded, the motion carried unanimously.

E. **Discussion and possible action regarding KVID's Fiscal Year 25 Draft Budget.**

The Board and Staff discussed the current state of utility, the budget outlook for next year and the planned deficit spending for the new well. Dulaney moved to approve the FY25 Draft Budget as the FY25 preliminary budget, Bauman seconded, the motion carried unanimously

F. Discussion and possible action regarding authorization to provide the following notice:

- (i) Post 3 locations in district;**
- (ii) Mail notice to board of supervisors; and**
- (iii) Publish twice in newspaper at least 7 days apart.**

The Board and Staff discussed the notice requirements of holding a public hearing for budget approval. Bauman moved that notice be provided for a May 23, 2024 public hearing regarding the FY25 budget, Dulaney seconded, the motion carried unanimously.

7. Announcements.

A. Future meeting dates.

The next meeting dates were confirmed as May 23, 2024 for a public hearing regarding the budget.

B. Future Board agenda items.

None additional agenda items were requested at this time.

Adjourned at 6:58 pm.