

**MINUTES OF PUBLIC MEETING OF THE
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT
APRIL 1, 2021**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Peter Smith, Ron Bauman, Alan Dulaney, and Glenn Hoge were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.
2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.
3. **Manager's Report.** Sam Mossman described ongoing projects and utility operations.
4. **Consent Agenda Items.**
 - A. Approval of the minutes from the November 5, 2020 Board of Directors meeting.

Burton moved to approve, Hoge seconded, the motion carried unanimously.
 - B. Approval of a summary of payments made by the utility for June through October of 2020.

Burton moved to approve, Hoge seconded, the motion carried unanimously.
5. **Executive Session Items.** None
6. **Regular Agenda Items.**
 - A. **Presentation and discussion of KVID's FY20 audit results.**

The Board and Staff discussed the audit results, auditor recommendations, and Staff's efforts to implement the recommendations.
 - B. **Discussion and possible action regarding capital assets limits for accounting purposes.**

The Board discussed the auditor recommendation setting limits for capital assets. Hoge moved that KVID set a \$5,000 or more and 2 or more years of usable life as the limit for capital assets for accounting purposes. Dulaney seconded. The motion carried unanimously.
 - C. **Discussion and possible action regarding the possibility of leasing KVID property for the construction and operation of a new cell tower.**

The Board discussed the pros and cons of leasing the land for the cell tower. Bauman moved that the Board reject the letter of intent from Tilson Infrastructure. Hoge seconded. The motion carried with 4 votes for, with Burton abstaining due to her proximity to the potential tower location. The Board directed Staff to send a letter to Tilson Infrastructure, declining any interest in leasing land for the cell tower and indicating that this would not be in line with KVID's mission.
 - D. **Discussion and possible action regarding KVID's FY22 draft budget.**

Staff presented a draft of KVID's fiscal year 2022 budget. The Board asked questions and discussed budget items. Staff received Board direction regarding the budget and will

prepare the preliminary budget for approval at the next Board meeting. No Board action was taken.

E. Discussion regarding KVID projects and improvements for spring and summer of 2021.

Staff presented plans and projects for the coming months, notably the status of KVID's wastewater treatment plant upgrades and the construction of the second clarifier. There was discussion of pending projects between the Board and Staff. No Board action was taken.

7. Announcements.

A. Future meeting dates.

The next meeting will be scheduled for May 6, 2021 to accommodate Board member schedules.

B. Future Board agenda items.

None.

Adjourned at 7:15 pm