

**MINUTES OF PUBLIC MEETING OF THE
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT
April 28, 2026**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Alice Bauman, Joseph Thomas, Peter Smith, and Alan Dulaney were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present as well as a member of the public and KVID employee Scott Miller (2708 Turtle Creek Ovi).
2. **Call to the Public for Items not on the Agenda.** Scott Miller declined the offer to make comments.
3. **Manager's Report.** Sam Mossman described ongoing projects and utility operations.
4. **Consent Agenda Items.**
 - A. Approval of the minutes from the March 27, 2026 Board of Directors meeting.
 - B. Approval of a summary of payments made by the utility in March of 2026.

Bauman moved to approve the consent agenda, Dulaney seconded, the motion carried unanimously.
5. **Executive Session Items.** None
6. **Regular Agenda Items.**
 - A. **Discussion and possible action regarding the siting and construction of well 4B.**

Staff and the Board discussed the current progress on the construction of well 4B. Staff elaborated on the issue with the bore hole collapsing in on itself and the planned addition of casing to keep the borehole stable for continued drilling, the additional costs associated with this plan, and the new timeline for a finished well. Despite the current issues, well drilling is still moving forward and we expect a successful project. Dulaney, Burton, and Mossman described the Arizona Hydrological Society field trip to the well site and the success of the event.
 - B. **Discussion and possible action regarding Arizona Public Service's potential for Public Safety Power Shutdowns.**

Staff and the Board discussed the likelihood of APS shutdowns in Kachina Village and their impacts on the utility. While extended power outages do pose challenges for KVID, most systems, and all critical systems, are equipped with automated back up generators that will maintain service levels until power is restored.
 - C. **Discussion and possible action regarding consultant services for KVID's governance.**

Staff and the Board discussed options for engaging with consultants to help with key utility processes if senior management personnel were to become unavailable for any reason. The Board directed staff to prepare an outline of options for this scenario, to be discussed at a future meeting.
 - D. **Discussion and possible action regarding legal representation for FY27.**

The Board and Staff discussed the utility's legal representation and the quality of service and expertise provided by Steve Wene. Dulany moved to approve Steve Wene as the utility's legal council for FY27, Burton seconded, the motion carried unanimously.

E. Discussion and possible action regarding audit services for the FY26 audit.

Staff and the Board discussed the audits provided by HintonBurdick and their level of service, advantages, disadvantages of retaining their service. Also discussed was the availability of audit services for special districts. Burton moved to select HintonBurdick for FY26 audit services, Dulaney seconded. the motion carried unanimously.

F. Discussion and possible action regarding staff wages and compensation for FY27.

The Board and Staff discussed current wages and compensation at KVID and what that looks like compared to other local utilities and the potential impacts of current economic challenges. The Board expressed continued support for attracting and retaining quality employees and that utility staff are the reason KVID can maintain its high level of service. Staff indicated a desire to continue the incremental increases to promote/reward longevity as a utility employee. Dulaney indicated the availability for staff training. The Board and staff Discussed other compensation aside from wages (insurance, retirement, etc.). The Board indicated a desire to evaluate wages again ahead of the next calendar year.

Burton moved to approve a 5% raise for all eligible staff, including the Utility Director, effective July 1, 2026, Dulaney seconded, the motion carried unanimously.

G. Discussion and possible action regarding the FY27 budget.

Staff and the Board discussed the FY27 Draft Budget. Staff outlined upcoming projects as well as the conservative estimates for revenues that were used to draft the budget. Staff also indicated that there was enough room in the budget to handle unplanned repairs and maintenance, and that the additional room in the budget would likely limit deficit spending to the balance of the Well 4B project.

Smith noted an error in calculations on the capital projects table, and the error was amended.

Burton moved to approve the FY27 Draft Budget, as amended, to the FY27 Preliminary Budget, Thomas seconded, the motion carried unanimously.

H. Discussion and possible action regarding authorization to provide the following notices for the FY27 budget:

- (i) Post 3 locations in district;**
- (ii) Mail notice to board of supervisors; and**
- (iii) Publish twice in newspaper at least 7 days apart.**

Staff discussed a number of topics regarding the upcoming budget process. Wrapping

Bauman moved to authorize the Utility Director to post notices at three locations in the district, mail notice to the board of supervisors, and publish twice in the newspaper, Thomas, seconded, the motion carried unanimously.

7. Announcements.

A. Future meeting dates.

The next meetings will be needed for the budget process will be a public hearing scheduled for June 2, 2026.

B. Future Board agenda items.

Well construction progress updates will continue to be included on future agendas. An agenda item regarding staff compensation will be added to a future agenda, as well as an item about succession planning for senior management positions at KVID.

Adjourned at 7:58 pm.