

**MINUTES OF PUBLIC MEETING OF THE  
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT  
MAY 6, 2021**

1. **Call to order and roll call.** Meeting called to order at 5:40 pm. Board members Tyanna Burton, Peter Smith, Ron Bauman, Alan Dulaney, and Glenn Hoge were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.
2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.
3. **Manager's Report.** Sam Mossman described ongoing projects and utility operations.
4. **Consent Agenda Items.**
  - A. Approval of the minutes from the April 1, 2021 Board of Directors meeting.
  - B. Approval of a summary of payments made by the utility for March and April of 2021.

Dulaney moved to approve, Hoge seconded, the motion carried unanimously.
5. **Executive Session Items.** None
6. **Regular Agenda Items.**
  - A. **Discussion and possible action regarding auditor selection for KVID's FY21 financials.**

The Board and Staff discussed Hinton Burdick's performance on the FY20 audit and their current proposal for the FY21 audit. Hoge moved to engage Hinton Burdick as the auditor for KVID's FY21 financials. Burton seconded. The motion carried unanimously.
  - B. **Discussion and possible action regarding staff compensation for FY22.**

The Board discussed staff compensation for the upcoming fiscal year with a focus on staff retention and cost of living in our area. Hoge moved that KVID staff receive a 5% salary increase for the upcoming fiscal year. Burton seconded. The motion carried unanimously.

The Board discussed compensation for the Utility Director. Burton moved that the Utility Director receive a 5% increase in salary for the upcoming fiscal year. Bauman seconded. The motion carried unanimously.
  - C. **Discussion and possible action regarding purchase of a 2021 Silverado pickup for \$49,302.00.**

The Board and Staff discussed the need for the new vehicle. Burton moved that the purchase of the 2021 Silverado pickup for \$49,302.00 be approved. Hoge seconded. The motion carried unanimously.
  - D. **Discussion and possible action regarding adoption of budget, taxes, rates and fees.**

Staff presented a draft of KVID's fiscal year 2022 budget. The Board asked questions and discussed budget items. Dulaney moved to adopt the FY22 Draft Budget as the FY22 Preliminary Budget. Burton approved. The motion carried unanimously.

Staff discussed the need for application fees for new development that is requesting connections from the District. The Board agreed, clarifying that lots contained in the original plat would not be subject to those fees. Hoge moved to bring the fee structure to the public hearing for approval. Burton seconded. The motion passed unanimously.

**Discussion and possible action regarding authorization to provide the following notice:**

- (i) **Post 3 locations in district;**
- (ii) **Mail notice to board of supervisors; and**
- (iii) **Publish twice in newspaper at least 7 days apart.**

Dulaney moved for approval, authorizing Staff to provide the public notice for the budget hearing. Hoge seconded. The motion carried unanimously.

**7. Announcements.**

**A. Future meeting dates.**

The next meeting will be scheduled for June 10, 2021, and will be a public hearing for budget approval.

**B. Future Board agenda items.**

Dulaney brought up concerns about development and water rights in Northern Arizona. Staff will look at methods for KVID to protect/advocate for local water rights. This item will occur semi-regularly on upcoming agendas.

**Adjourned at 7:05 pm**