

**MINUTES OF PUBLIC HEARING OF THE  
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT  
MAY 16, 2023**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Peter Smith, Ron Bauman, Alan Dulaney, and Glenn Hoge were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.

2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.

3. **Manager's Report.** Sam Mossman described ongoing projects and utility operations.

4. **Consent Agenda Items.**

A. Approval of the minutes from the April 4, 2022 Board of Directors meeting.

Dulaney moved to approve, Burton seconded, the motion carried unanimously.

5. **Executive Session Items.** None

6. **Regular Agenda Items.**

A. **Discussion and possible action regarding staff compensation.**

Staff and the Board discussed the importance of retaining quality staff, challenges in the current market, and the intent for the Utility Director to give staff a 5% raise during the upcoming fiscal year. Compensation for the Utility Director was also discussed. Dulaney moved that the Utility Director receive a 5% increase in compensation at the start of FY24, Hoge seconded, the motion carried unanimously.

B. **Discussion and possible action regarding adoption of budget, taxes, rates and fees.**

Staff and the Board discussed the draft FY24 budget, pending projects and expenditures, and appropriate reserve levels. Bauman moved to approve the FY24 draft budget as the FY24 preliminary budget and move forward with budget process, Burton seconded, the motion carried unanimously.

C. **Discussion and possible action regarding authorization to provide the following notice:**

- (i) **Post 3 locations in district;**
- (ii) **Mail notice to board of supervisors; and**
- (iii) **Publish twice in newspaper at least 7 days apart.**

Staff and the Board discussed the notification process for the budget process. Burton moved to post notice in 3 locations in the district, mail notice to the Board of Supervisors, and publish twice in the newspaper at least 7 days apart. Bauman seconded, the motion carried unanimously.

7. **Announcements.**

A. **Future meeting dates.**

The next meeting will be scheduled in June for final budget approval.

B. **Future Board agenda items.**

No additional items were discussed at the meeting.

**Adjourned at 6:55 pm**