

**MINUTES OF PUBLIC MEETING OF THE
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT
November 14, 2019**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Peter Smith, Ron Bauman, Alan Dulaney, and Glenn Hoge were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.

2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.

3. **Manager’s Report.** Sam Mossman described ongoing projects and utility operations.

4. **Consent Agenda Items.**

4.A **Approval of the minutes from the September 26, 2019 Board of Directors meeting.** Bauman moved for approval, Burton seconded, the motion carried unanimously.

4.B **Approval of KVID expenditure summary for September and October.** Dulaney moved for approval, Hoge seconded, the motion carried unanimously.

5. **Executive Session Items.** None

6. **Regular Agenda Items.**

6.A **Discussion and possible action regarding surplus asset disposal.** Discussion of asset disposal by staff and the Board. The Board approved of asset disposal for out of service and/or damaged items, unneeded materials, and scrap metal. The Board also approved the sale at auction of the vehicles described below. Bauman moved for approval, Dulaney seconded, the motion carried unanimously.

Year	Make	Model	VIN	Description
2002	Dodge	¾ ton pickup	3B7KF26Z02M249701	Retired service truck
2004	Chevrolet	1500 Silverado	1GCEK19T44E326203	Retired meter reading/plow truck
1995	Ford	Taurus	1FALP52U4SG245728	Manager’s sedan
N/A	N/A	Trailer	N/A	Unneeded saw trailer
1967	N/A	Trailer	N/A	Unused Jeep trailer

6.B **Discussion and possible action regarding KVID’s Capital Improvement Program including possible approval of the Debt Authorization Resolution with Arizona’s Water Infrastructure Financing Authority.** Discussion of the WIFA loan process and the ongoing effort towards KVID’s CIP. The next steps with WIFA require approval of a Debt Authorization Resolution to permit the Utility Director to engage with WIFA on behalf of KVID to pursue a loan in the amount of \$807,000. Dulaney moved for approval of the WIFA Debt Authorization Agreement, Hoge seconded, the motion carried unanimously.

6.C **Discussion and possible action regarding open meeting law training.** KVID staff discussed the possibility of open meeting law training through the County Attorney’s Office. The Board instructed the Utility Director to schedule the training adjacent to the next Board of Directors meeting (tentatively in mid-January).

6.D **Discussion and possible action regarding resolutions to include KVID in the Arizona State Retirement System.** Staff discussed the ongoing efforts to enroll KVID as an ASRS employer and the one year wait period for the enrollment to be approved and the implications of buying back time for KVID staff to make their ASRS enrollment date match KVID’s formation date of July 1, 2019. ASRS requires four

documents (2 resolution, 2 agreements) be approved in order to complete the enrollment process for KVID. These documents are listed below:

- 1) ASRS political Subdivision Supplemental Retirement Plan Resolution
- 2) ASRS political Subdivision Supplemental Retirement Plan Agreement
- 3) State of Arizona Plan for Political Subdivision Social Security Coverage Resolution
- 4) State of Arizona Plan for Political Subdivision Social Security Coverage Agreement

Hoge moved for approval of both resolutions and both agreements, Burton seconded, the motion carried unanimously.

7. Announcements.

A. **Future meeting dates.** The next meeting will be in mid-January, as dictated by Board of Directors' schedules and the ability to coordinate with the County Attorney's Office for open meeting law training.

B. **Future Board agenda items.** Our first budget discussion will be on the agenda for the January meeting.

Adjourned at 6:45 pm.